

***Internal Job Posting Application***

Name:

\_\_\_\_\_  
Last

\_\_\_\_\_  
First

\_\_\_\_\_  
MI

Position you are applying for:

Why do you want this position?

What is your original date of hire?

Current Position:

How long have you worked in  
this position?

Current Rate of Pay:

List other positions you have  
held with the city:

What specific skills, abilities and/or  
education do you have which  
prepares you for this position?

What hours are you available for  
work?

Why are you interested in  
transferring?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date